

Donegal Township
Supervisors Monthly Meeting Minutes
Monday, September 12, 2022

Donegal Municipal Building
34 N. Liberty Street
West Alexander, PA 15376

The meeting was called to order at 7 P.M. It was announced that an Executive Session to discuss personnel issues was held on September 6, 2022 9:00 A.M. – 12:00 P.M.

Supervisors in attendance were Jim Bauer, Randy Polan and Edward Shingle

Edward Shingle presented a motion to adopt the agenda giving the chair the privilege to adjust. The motion was seconded by Randy Polan. The motion was approved 3/0.

Public Comment:

Sherri Laird asked about the water tanks on Grimes Road and if the supervisors knew whether they were for clean water or dirty water from drilling. The supervisors were not aware but would have someone check to verify the status.

APPROVAL OF MINUTES:

1. Edward Shingle presented a motion to approve the minutes from the Board of Supervisors regular Monthly Meeting held on August 11, 2022. The motion was seconded by Randy Polan. Motion carried 3/0
2. Randy Polan presented a motion to approve the minutes from the Board of Supervisors Special meeting held on September 02, 2022. Edward Shingle seconded the motion. Motion carried 3/0.

FINANCIAL BUSINESS:

1. Edward Shingle presented a motion to approve the township General Fund bills dated August 31, 2022, from the General Fund Account. The motion was seconded by Randy Polan. Motion carried 3/0.

2. Randy Polan presented motion to approve the township Water & Sewer bills dated August 31, 2022– out of the Water Sewer Account. The motion was seconded by Edward Shingle. Motion carried 3/0.
3. Randy Polan presented a motion to approve the Township Liquid Fuels bills dated August 31, 2022 – from the Liquid Fuels Account. The motion was seconded by Edward Shingle. Motion carried 3/0.
4. Edward Shingle presented a motion to approve the township ACT 13 bills dated August 31, 2022, from ACT 13 Account. Jim Bauer seconded the motion. Motion carried 3/0.

OLD BUSINESS:

1. Buffalo Township Mutual Aid Agreement – our concerns have been added and the agreement is being revised and will be presented to the board for approval at a future meeting.
2. Wheeling Water Contract – The contract is near completion. It has been presented to the West Virginia Utility Commission for review and should be completed within the next month or so.
3. Jim Bauer presented a motion to approve the Tunnel Ridge Contract/Agreement dated August 16, 2022 . The motion was seconded by Edward Shingle. The motion carried 3/0.
4. Graham water and sewer lines – Eric Graham stated that there needed to be discussion with the board about who pays for the drilling to take the water and sewer line under the road. He is waiting on a contractor at this time and will need an answer soon.
5. Mark West resubmission of their Heavy Haul application .
_____ Motion to approve Mark West Road cut agreement and their heavy haul application for Hicks Road for .60 mile; Cunningham Rd for .67 mile. Bond request letter received in the office, fees, escrow, and agreement have been received. Roads to be videoed by the Township Engineer.

Jim Bauer presented a motion to table the Mark West Road cut agreement until the proper paperwork had been submitted. Edward Shingle seconded the motion. Motion carried 3/0.
6. Edward Shingle presented a motion to advertise Budget workshops for September 22, 2022, and October 27, 2022, 6:30 P.M. Jim Bauer seconded the motion. Motion carried 3/0.

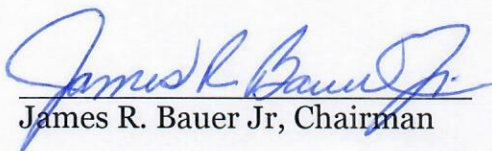
Executive Session:

Jim Bauer presented a motion to enter executive session at 7:27 P.M. to discuss Contracts and personnel. The motion was seconded by Randy Polan. Motion carried 3/0. Return from executive session (:15 P.M.

New Business:

1. Jim Bauer addressed the Bulk Water Station being closed due to DEP violations dated 2014-2018, prior to the current board. We are working with the engineer to update the system; however, the exact time frame is unknown.
2. Air Quality Tests – two air quality tests have been performed, one prior to remediation and one on September 7 post remediation. The result was that there are **no harmful mold spores that will cause human harm**. The gym floor damage is due to the building being closed with no heat or air conditioning. The damage in the gym is in the right rear corner area. Randy Polan has discussed this with a company that could possibly repair the floor and refinish the floor. However, a test for humidity level must be performed and remedied prior to the repair. There is no timeframe at present for the humidity test.
 - A. Polling place – location in West Alexander. After discussion above, the use of the building as a polling place is considered safe and the gym floor will have no impact on the use of the building for that.
 - B. Edward Shingle presented a motion to reopen the township building for normal operations including use as a polling place. Randy Polan seconded the motion. Motion carried 3/0.
3. October 13 County Meeting and Dinner for Washington County Association of Township Officials. Edward Shingle presented a motion to move the October 13 monthly meeting to October 17, advertise the change and pay of elected officials to attend the October 13 County Meeting and Dinner. Randy Polan seconded the motion. Motion carried 3/0
4. A representative from the telecom company installing fiber optic cable provided information about the change in the route the Fiber Optic cable will be laid. There are issues through Claysville due to the utility line location being difficult to identify. The supervisors asked the representative to provide paperwork detailing the route and provide it to the board for review prior to the next meeting.
5. Subdivision review and approval of the Sprowls: The application was not completed and would need to be provided to the board. No action was taken.
6. Posting of the 30-day public notice and comment period for Tunnel Ridge mining.

7. Randy Polan presented a motion for the township engineer to inspect Grimes, Wilhelm and Main Roads and provide a report to the township supervisors. The motion was seconded by Edward Shingle. Motion carried 3/0.
8. _____ Motion to accept the CINTAS Facility Services Rental Service Agreement Effective as of the date of execution for a term of 60 months. Seconded by: _____.
- Roll Call Votes: Bauer ____ Polan ____ Shingle ____
- A. Edward Shingle presented a motion to table the CINTAS rental agreement until there was further information provided. The motion was seconded by Randy Polan. Motion carried 3/0.
9. Edward Shingle presented a motion to approve CAMCO as the interim Technical Support Specialist responsible for network applications, computers, web/internet services. The motion was seconded by Randy Polan. Motion carried 3/0.
10. Jim Bauer presented a motion to hire Jamie Schaller as a part-time Secretary/Treasurer at a rate of \$21.00 per hour pending a satisfactory background check. There will be a review in 90 days and hours not to exceed 32 hours per week. The motion was seconded by Edward Shingle. Motion carried 3/0.
11. Edward Shingle presented a motion to purchase stone for repair of Main Road in the amount of 132 tons 2A modified and 66 tons #3. The motion was seconded by Randy Polan. Motion carried 3/0.
12. Jim Bauer presented a motion to amend the agenda. Edward Shingle seconded the motion. Motion carried 3/0.
13. Jim Bauer presented a motion to recall a road crew worker according to the contract. The motion was seconded by Randy Polan. Motion carried 3/0.
14. Edward Shingle presented a motion to adjourn. The motion was seconded by Randy Polan. Motion carried 3/0. Meeting adjourned at 9:34 P.M.


James R. Bauer Jr, Chairman

