

Donegal Township
Monday, October 21, 2019
Board Meeting Minutes

Donegal Township Municipal Building – Meeting Room
24 N. Liberty Street
West Alexander, PA 15376

Supervisor Ed Shingle called the meeting to order at 7:01PM, followed by the Pledge of Allegiance and an announcement that the meeting was being recorded.

Roll call:

Present were Supervisors Edward Shingle Jr., Tom Greaves, Kathleen Croft, Douglas Teagarden, Secretary Sharon Balach and Solicitor John Hofrichter. Tammi Iams requested to participate by phone and the request was noted.

Announcement of meetings:

None

1. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

- A. Kathy Prescott commented that according to the Sunshine Law, we should post the agenda on the website so people will have a chance to look it over before the meeting.
- B. Mr. Teagarden would like the minutes done sooner.

2. APPROVAL OF MINUTES

Mr. Greaves made a motion to approve the minutes as being true and correct as presented for the Board Meetings held on September 16, 2019 and September 25, 2019. Mr. Shingle seconded the motion.

Roll call of votes: 4 YES 0 NO Motion carried.

3. FINANCIAL BUSINESS

- A. Mrs. Croft made a motion to approve the Treasurer's report dated September 17, 2019 through October 21, 2019. Mr. Greaves seconded the motion.

Roll call of votes: 3 YES 1 NO – Mr. Teagarden Motion carried.

- B. Mr. Shingle made a motion to pay bills. Mrs. Croft seconded the motion.

Roll call of votes: 4 YES 0 NO Motion carried.

4. DEPARTMENT REPORTS

- A. Code Enforcement: Chief Yancosek reported for the month of September there were 3 issues. 1 was for garbage, 1 for junk and weeds and 1 for weeds. All 3 were remedied.

- B. Engineer: No Report.

- a. Stephanie Whitlatch (Penn Dot) informed us that it would help us if we let the engineer do all of our road bonding since they know all about road bonds. Mrs. Croft made a motion to put the road bonding in the engineer's hand with final approval at next months meeting. Mr. Shingle seconded the motion. Mrs. Croft will have everything ready for approval and Mr. Hofrichter will go over the documents.

Roll call of votes: 4 YES 0 NO Motion carried.

Mr. Hofrichter would like to be notified of any problems with any bond revocation.

- b. Mr. Teagarden questioned the hold up on the electric at the garage. After discussion, Mr. Shingle made a motion to give the go ahead to place the pole and pay for out of the General Fund at a cost of no more than \$3,000. Mr. Greaves seconded the motion.

Roll call of votes: 4 YES 0 NO Motion carried.

- C. Fire Department: Eric Graham reported for the month of October there were 38 calls for service.

- D. Fire Marshall: No report.

- E. Office: Mr. Shingle reported everything is going ok. Sharon is working on the budgets.

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- F. Water/sewage: Mrs. Croft reported another water leak at the plant and it has been repaired. Mrs. Croft made a motion to have the auditors to come in (if it is legal) and go through the water/sewer account depending on Mr. Hofrichter's approval. Mr. Shingle seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.
Mr. Teagarden inquired about the Tunnel Ridge billing on the water meter. We received a check for \$36,320.00 today. The janitor is reading the meter when he is in.
Eric Graham reported that the hydrant on Greaves and Old Brick has problems that need attention.
- G. Parks & Rec: Jackie Peklinski reported that they had a \$105 deposit. The Committee would like to do a walking trail on the former railroad tracks with the possibility of funding. If this is not obtainable they possibly have other projects. The Committee asked for approval of this from the Board. Mrs. Croft made a motion to have parks-n-rec to seek funding for the project. Motion died for lack of a second.
- H. Police Department: Chief Yancosek gave a report for the month of September there were 125 calls for service. Mr. Shingle read a letter from the Donegal Township Police Officers Association stating they still have no contract and would like to move forward on the contract. Mr. Teagarden made a motion for Mr. Shingle to take over negotiations. Mrs. Croft seconded the motion.
Roll call of votes: 3 YES 1 NO – Mr. Shingle Motion carried.
- I. Road Department: Mr. Greaves reported there is progress on the roads and mowing is going good. The road department would like to purchase a new side mower and can wait until later for a grader. Mr. Teagarden would like to use ACT 13 money to buy the mower. Mr. Shingle commented on the roads being in good shape. Kathy Prescott questioned a couple of charges in the treasurer's report.
- J. Solicitor: The water and Tunnel Ridge has been taken care of. Mr. Hofrichter reported he contacted Midland Asphalt and too much time has passed and they will not fix anything.

5. **OLD BUSINESS**

- A. Tax Collector Pay: Left on the table.

6. **NEW BUSINESS**

- A. Ms. Danielle's Preschool Lease: Danielle Baldwin found an option in the lease that allows her to extend her lease another year and is exercising that right.
- B. SALDO Committee Appointments: Mr. Teagarden made a motion to approve all 5 volunteers (Kathy Prescott, Kathy Gilmore, Jackie Bird, Jeri Zwicker and Donna Miller) on the committee. Mr. Shingle seconded the motion.
Roll call of votes: 2 YES 2 NO – Mrs. Croft and Mr. Greaves Motion failed.
Mrs. Croft made a motion to put 3 volunteers (Jackie Bird, Jeri Zwicker and Kathy Prescott) on the committee. Mr. Greaves seconded the motion.
Roll call of votes: 3 YES 1 NO – Mr. Teagarden Motion carried.
- C. Range Permits: Mr. Shingle made a motion to renew all 9 permits. Mrs. Croft seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.
- D. Broken Window – Codey Graham: Mr. Graham's window 853 Old National Pike, was broke when the grass was being mowed. Mr. Teagarden made a motion to pay for the window out of the General Account at no more than \$1500. Mr. Shingle seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.
- E. Community Development Block Grant Program: Mrs. Croft will check on this and then made a motion to table it. Mr. Shingle seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.
- F. Washington Library Donation: Mr. Teagarden made a motion to send \$250 to the library out of the General Account. Mrs. Croft seconded the motion.
Roll call of votes: 3 YES 1 NO – Mr. Shingle Motion carried.

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- G. CAPRI Donation \$2,500: Mr. Teagarden made a motion to approve a donation to CAPRI in the amount of \$2,500 out of ACT 13 Account. Mrs. Croft seconded the vote.
Roll call of votes: 4 YES 0 NO Motion carried.
- H. Award Bids from Washington County Joint Municipal Planning: Mr. Shingle made a motion to accept the bids. Mr. Teagarden seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.

7. **EXECUTIVE SESSION:**
Mr. Teagarden made a motion to go into executive session. Mr. Greaves seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried. Went to executive session at 8:25pm.

8. **REPORT FROM EXECUTIVE SESSION**
Returned back from executive session at 9:02pm. Litigation was discussed.

9. **ADDITIONS TO THE AGENDA**
- A. Mr. Teagarden made a motion to approve the MOU between Donegal Township and the Road Department Union. Mr. Shingle seconded the motion.
Roll call of votes: 3 YES 1 NO – Mrs. Croft Motion carried.
- B. Mr. Greaves made a motion to authorize Mr. Hofrichter to contact the Attorney Brown to negotiate pursuant to the terms set forth in executive session. Mr. Teagarden seconded the motion.
Roll call of votes: 3 YES 1 NO – Mrs. Croft Motion carried.
- C. Mr. Shingle made a motion to suspend the taxes for 2020 and the Township pay them out of the Act 13 account. Mrs. Croft seconded the motion. After discussion, Mr. Shingle made a motion to table the motion until next meeting. Mr. Greaves seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.
- D. Mr. Shingle made a motion to start keeping minutes in executive session. Mr. Teagarden seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.

10. **PUBLIC COMMENT:**
- A. Jack Dewar asked how to vote on taxes. He votes against the tax suspension.
- B. Kathy Prescott again questioned the charges in the Treasurer's report.
- C. Eric Graham Would like to meet with Mr. Greaves and Mrs. Croft on some stormwater issues as does Jonathan Plants.

11. **ADJOURNMENT:**
Mr. Teagarden made a motion to adjourn at 9:25pm. Mr. Greaves seconded the motion.
Roll call of votes: 4 YES 0 NO Motion carried.

Sharon J Balach
Secretary/Treasurer