

**Donegal Township Board of Supervisors
January Business Meeting Agenda
February 6, 2023**

Donegal Municipal Building
34 N. Liberty Street
West Alexander, PA 15376

Call Meeting to Order

Prayer

Pledge of Allegiance

Announcement of Recording

Announcement of Executive Sessions:

An Executive Session was held on December 28, 2022 from 9:30 am to 3:30 pm for Contract Negotiations.

An Executive Session was held on January 3, 2023 7:45 pm to 9:30 pm for Litigation.

An Executive Session was held on January 20, 2023 with Jim Bauer, Randy Polan and the Solicitor on the phone from 10:00 am to 10:30 am for Personnel Issue.

An Executive Session was held on February 2, 2023 from 6:00 pm to 9:40 pm for Personnel, Labor Relations and Litigation.

Supervisors Present Roll Call:

Jim Bauer
Randy Polan
Edward Shingle

A motion needs made to adopt the agenda giving the chair the privilege to adjust.

Public Comment: COMMENTS ON AGENDA ITEMS ONLY

APPROVAL OF MINUTES:

Motion to approve the minutes from the Board of Supervisors Business Meeting on December 19, 2022.

Motion to approve the minutes from the Board of Supervisors Reorganization Meeting on January 3, 2023.

FINANCIAL BUSINESS:

1. Motion to approve the Township General Fund Bills as presented on the bill list.
2. Motion to approve the Township Water & Sewer Fund Bills as presented on the bill list.
3. Motion to approve the Township Liquid Fuels Fund Bills as presented on the bill list.
4. Motion to approve the Township Act 13 fund Bills as presented on the bill list.

DEPARTMENT REPORTS:

Fire Report – Eric Graham read his report for the Board.

Annual Fire Report – to be given at the Business Meeting

Police Report – Chief John Yancosek read his report

Code Enforcement Report – Supervisors have a copy of Mark Gordon's Report

CURRENT RIGHT TO KNOW REPORT:

OLD BUSINESS:

1. Graham water and sewer lines – Eric Graham stated that there needed to be a discussion with the board about who pays for the drilling to take the water and sewer line under road. He is waiting on a contractor at this time and will need an answer soon.

Received Invoice #3684 from Stewart Contracting for the water/sewer line. \$5,980.00

2. A motion needs made to approve the Secretary/Treasurer to pay reoccurring bills prior to the meeting date. (Utilities, benefit payments, communication/internet bills)
5. Motion to approve the 2023 mileage rate as set by the IRS at 65.5 cents per mile.
6. Discuss the appointment for Building Code Officials. This was tabled at the reorganization meeting.

NEW BUSINESS:

1. Harshman LLC has prepared bid documents for Pogue Road and Klages Road for the DGLVR Projects. A motion needs made to put these projects out for bid and to advertise.
2. LSSE Civil Engineers and Surveyors has submitted a Road Opening Permit Application and Construction Drawings on behalf of PA American Water Company for Claysville WWTP 891 Old National Pike and 811 Old National Pike.
3. Debrah Cogar of 25 Noble Ave Claysville has submitted a letter asking the township what needs to be done so she can put up a fence into the paper alley.

4. Washington County Joint Municipal Purchasing Program Summer 2023. We need to submit our items for bid by February 10, 2023. Scott Dorsey has supplied the items and quantities the Public Works will need.
5. A Set Back variance is needed for 71 Main Street.
6. Approve to participate in the COSTARS Program for Salt Purchasing.
7. Motion to approve advertising for Police Officer Applicants.

DISCUSSION (ACTION) ITEMS:

1. Paula Jester has requested that a house number be given to the Trailer that is on the same Property at 590 Old National Pike.
2. Michael Schumacher – Bush Drive requesting that a house number be given to a trailer that is on the property. The trailer is on the same side as 25 Bush Drive.
2. Gymnasium Floor – discussion on the type of floor we want to put back down. Basketball Court Floor or a Regular Floor.
3. Flashing Beacon – US 40 and S.R. 3005
4. Received quotes for fixing the water pump at the Public Works Building.
5. Proposal for CPA. Received from Brian T. Kelly CPA
6. PSATS Flagger Training Program- they would like to hold the training for renewals and new certifications at our location. The class will run from 9:00 am until noon. They are looking to hold this in April/May.
7. Ryan Deems- Property Marker.
8. Discussion on the No Winter Maintenance Signs – approval to purchase / \$45.15 each plus shipping.
9. the 2023 LSA Program grant has been submitted for the Main Street Storm Sewer Project.
10. (FYI) Received two checks from the Washington County Conservation District:
\$53,300.00 for the Wilhelm Road Culvert and \$148,100.00 for the Wilhelm Road Slide Repair Project.
11. Discussion on the Bulk Water Station Fees.

ADJOURNMENT OF MEETING: