

**Donegal Township Board of Supervisors  
December Business Meeting Agenda  
December 19, 2022**

Donegal Municipal Building  
34 N. Liberty Street  
West Alexander, PA 15376

**Call Meeting to Order**

**Prayer**

**Pledge of Allegiance**

**Announcement of Recording**

**Announcement of Executive Sessions:**

An Executive Session was held on December 6, 2022 9:00 am to 1:15 pm pm for Contract Negotiations & Grievance

An Executive Session was held on December 8, 2022 9:30 am to 3:30 pm for Contract Negotiations and Personnel Matters

An Executive Session was held on December 12, 2022 9:00 am to 2:00 pm Contract Negotiations

**Supervisors Present Roll Call:**

Jim Bauer  
Randy Polan  
Edward Shingle

**A motion needs made to adopt the agenda giving the chair the privilege to adjust.**

**Public Comment: COMMENTS ON AGENDA ITEMS ONLY**

**APPROVAL OF MINUTES:**

Motion to approve the minutes from the Board of Supervisors Business Meeting held on November 17, 2022.

Motion to approve the minutes from the Board of Supervisors Business Meeting held on November 28, 2022.

## **FINANCIAL BUSINESS:**

1. Motion to approve the Township General Fund Bills as presented on the bill list dated December 19, 2022 from the General Fund Account.
2. Motion to approve the Township Water & Sewer bills as presented on the bill list dated December 19, 2022 from the Water & Sewer Account.
3. Motion to approve the Township Liquid Fuels bills as presented on the bill list dated December 19, 2022 from the Liquid Fuels Account.
4. Motion to approve the Township ACT 13 bills as presented on the bill list dated December 19, 2022 from the ACT 13 Account.
5. Motion to approve the Secretary/Treasurer to transfer the Police Department Wages from ACT 13 Fund to the General Fund for 2022 wages that have not been transferred.
6. Motion to approve the Secretary/Treasurer to transfer the Public Works Wages from Liquid Fuels Fund to the General Fund for 2022 wages that have not be transferred.
7. Motion to let the Secretary/Treasurer pay 2022 invoices that come in after 12-15-2022 once the Supervisors have reviewed them.

## **DEPARTMENT REPORTS GIVEN AT THE 11-21-2022 AGENDA MEETING:**

Fire Report – Given by Eric Graham  
Police Report - Given by Chief John Yancosek  
Code Enforcement Report  
Public Works – Randy Polan gave update  
Water & Sewer – Ed Shingle gave update

## **OLD BUSINESS:**

1. Graham water and sewer lines – Eric Graham stated that there needed to be a discussion with the board about who pays for the drilling to take the water and sewer line under road. He is waiting on a contractor at this time and will need an answer soon.

Received Invoice #3684 from Stewart Contracting for the water/sewer line. \$5,980.00.

2. Mark West Heavy Hauling Application and Agreement for Hicks Road. We have received the completed application and agreement.

Harshman LLC (Rick Rush) sent an email regarding their review.

## **NEW BUSINESS:**

1. Received three quotes for AS1/AS11 Material:

- |   |                       |
|---|-----------------------|
| A. Dan Beadling Trucking – They quoted on AS1 and AS111 | \$32.00 ton delivered |
| B. Ron Siber - They quoted AS1 & AS11                   | \$35.80 ton           |
| C. Don Growden Trucking – They quoted AS1 AS11          | \$29.00 ton delivered |

2. the 2023 Millage reporting form needs filed by December 31, 2022 setting the 2023 millage rate and the discount and penalty.

Motion to set the tax rate at 1.05 Mills and a 2% Discount and 10% Penalty.

3. A motion needs made regarding the Tax Collector Bond.

Motion to be included on the School District Tax Collector Bond for Susanne Dorsey, Tax Collector in the amount of \$65,000.00

4. Mr. Paul Hoge is asking for a sewer credit. He lives at 6 Old National Pike he stated that his water line broke going to the barn and that no sewage was used. The meter read was 48000 and normally it is around 6000.

5. Motion to approve the ordering/purchasing of a police vehicle through Costars.

6. Motion to cancel the agenda meeting for 12-22-2023.

7. Supervisors to discuss what time they want to start the reorganization meeting that will be held on Tuesday January 3, 2023. and then make a motion to approve advertising the meeting.

8. Motion to extend the 90-day agreement with Jamie M. Schaller until the reorganization meeting on January 3, 2023.

9. Motion to adopt the proposed 2023 Budget (all funds) as presented.

## **DISCUSSION (ACTION) ITEMS:**

1. Discussion / Motion to approve putting up Winter Road Signs that read “No Winter Maintenance” for Buck Run Road and Young Road.
2. Discussion on whether or not the Township wants to pass a resolution establishing the policies and procedures for purchasing and bill paying. (Example from Chartiers Township attached)

If we do pass the resolution the policy would need to be written for what we would need it to say. We have an example policy from Chartiers Township that they have adopted.

3. The Supervisors to discuss if they want to hold a Town Hall Meeting.

**Executive Session:**

Motion for Executive Session

**Adjournment of Meeting:**

Motion to Adjourn Meeting.