

**Donegal Township**  
**Monday, September 16, 2019**  
**Board Meeting Minutes**

Donegal Township Municipal Building – Meeting Room  
24 N. Liberty Street  
West Alexander, PA 15376

Supervisor Ed Shingle called the meeting to order at 6:58PM, followed by the Pledge of Allegiance and an announcement that the meeting was being recorded.

**Roll call:**

Present were Supervisors Edward Shingle Jr., Tom Greaves, Kathleen Croft, Douglas Teagarden, Tammi Iams, Secretary Sharon Balach and Solicitor John Hofrichter.

**Announcement of meetings:**

None

1. **PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY**

2. **APPROVAL OF MINUTES**

Mrs. Croft made a motion to approve the minutes as being true and correct as presented for the Board Meeting held on August 19, 2019. Mr. Greaves seconded the motion.

*Roll call of votes:* 3 YES 2 NO – Mr. Teagarden & Mrs. Iams Motion carried.

3. **FINANCIAL BUSINESS**

A. Mrs. Croft made a motion to accept the Treasurer's report dated August 20, 2019 through September 16, 2019. Mr. Shingle seconded the motion.

*Roll call of votes:* 4 YES 1 NO – Mrs. Iams Motion carried.

B. Mr. Shingle made a motion to pay bills. Mr. Greaves seconded the motion. Mr. Teagarden made a comment on the fact that a couple of bills were over the \$2,500 spending cap that had been put in place. He also stated that the Secretary can poll the Board.

*Roll call of votes:* 4 YES 1 NO – Mr. Teagarden Motion carried.

4. **DEPARTMENT REPORTS**

A. *Code Enforcement:* Chief Yancosek stated that for the month of August there were 3 citations. 1 letter sent. Email to Mr. Teagarden about SALDO. He would like to have a sit-down with the Board to review the SALDO.

a. David Williams (Old National): Asking for a variance in the right of way for the wall he built. Mr. Hofrichter is working on a right of way agreement. Mr. Williams has applied for a building permit for the wall. He is also asking for a variance on the setback before he asks for a building permit.

b. Dave Alrutz (Rte 231): Is building a garage and is asking for a variance on the Township setback.

c. Weight limit study: Does not expire. There are some roads that have been improved and need studies.

d. Signs on Highland Avenue: should be posted at 25mph.

Mr. Teagarden had a complaint about Old National and a metal post that is close to the road. The date set for a continued meeting will be September 25<sup>th</sup>, at 6pm here at the Municipal Building.

B. *Engineer:* No Report.

C. *Fire Department:* Eric Graham reported for the month of August there were 18 calls for service.

D. *Fire Marshall:* No report.

E. *Office:* Mr. Shingle reported everything is going good. Mr. Shingle reported that the right to know are almost twice as many as when the zoning was being put together. He had information for a rainy-day fund from PLGIT.

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- F. Water/sewage: Mrs. Croft reported that there was a major leak during the week of the fair. The waterline on Dry Ridge is in the middle of a field. There is LSA funding that we can use to move it to the edge of the road. Sarah (Widmer) will have to crunch numbers and get back to us. Mr. Shingle made a motion to have Sarah draw up plans at a cost of no more than \$2,000. Mrs. Croft seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- G. Parks & Rec: No report.
- H. Police Department: Chief Yancosek gave a report for the month of August that there were 100 calls for service and 232 events.
- I. Road Department: Mr. Greaves reported that the road department is going to start ditching Waynesburg Road. Tar and chipping has started. We need to upgrade a dump truck this year and the grader next spring. Mrs. Iams found a used grader on Muncibid. Rick Fidler and Darrin Iams commented on Old National Pike. Mr. Teagarden inquired about Valley View Road and Midland Asphalt on Ealy Road. Mr. Hofrichter will address Midland Asphalt.
- J. Solicitor: Mr. Hofrichter reported that he is working on the agreement letter for Dave Williams.

**5. OLD BUSINESS**

- A. Paying Tax Collector for Tax Certifications: Left on the table.
- B. Nate Miller construction: Tin roof on Old Nat'l Pike garage. 30' x 45' - \$3,000 down \$3,000 when completed. Mr. Teagarden made a motion to accept the proposal and pay for it out of Act 13 money. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.

**6. NEW BUSINESS**

- A. Miller Subdivision: Mrs. Croft made a motion to approve the subdivision. Mr. Greaves seconded the motion.  
Roll call of votes: 4YES 1 NO – Mr. Shingle Motion carried
- B. Dave Alrutz - variance: Mr. Teagarden made a motion to approve the variance. Mrs. Croft seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- C. Dave Williams - variance: Mr. Teagarden made a motion to grant the variance on the setback. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- D. Columbia Gas plans: Jeremy Trexel (Arcadis) gave a presentation. Mr. Teagarden made a motion to approve the plans as long as they follow the engineer's recommendations. Mrs. Croft seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- E. Thomas Marten Co- driveway permit: Mr. Teagarden made a motion to approve the permit. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- F. Interstate Village expansion plans: Jessica (Widmer) gave a presentation. Mr. Teagarden made a motion for conditional approval. Mrs. Iams seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- G. Steve Voytek – cut permit: Mr. Teagarden made a motion to approve the permit. Mrs. Croft seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- H. Valleyview Logging permit: Mr. Teagarden made a motion to approve the permit. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.

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- I. Passing on costs for Widmer reviewing SALDO: The \$75 engineering cost will be passed on to Dave Williams.
- J. MMO approval: Mr. Teagarden made a motion to pass a resolution to approve the MMO. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- K. Casey Bush – sealcoat the parking lot: Mr. Teagarden made a motion to hire CJ Paving Co at \$1800 and to pay for it out of the General Account. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- L. MarkWest haul permit – Buck Run and 5 permit renewals: Mr. Teagarden made a motion to approve all permits. Mr. Greaves seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- M. Trick or Treat: Mr. Teagarden made a motion to have it the same night as Claysville. Mr. Shingle seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.
- N. John Deere Boom Mower repairs (\$4,585) & tracks for skidsteer (\$2,896): This was covered in the bill paying discussion.
- O. Range permits: Range is good for everything except their permits. They have not applied for the permits yearly. Mr. Teagarden moved to notify Range and have them comply.
- P. Water Leak repairs on Sheperd Road: The landowner ruptured the waterline and there was a loss of water. It cost us \$1,000 to repair the break. Mr. Hofrichter suggested we pass the cost on to the landowner.
- Q. Flood Plain Administrator: The ordinance says that in the absence of a flood plain administrator, that the chairman (Mr. Shingle) shall be named Flood Plain Administrator.
- R. Sterling Seal negotiations: Mrs. Croft made a motion to have Mr. Shingle enter negotiations with Sterling Seal. Mr. Teagarden seconded the motion.  
Roll call of votes: 4 YES 1 NO – Mr. Shingle Motion carried.
- S. Employee truck repair: One of our employees hit another employees truck. After discussion, Mr. Teagarden made a motion to pay the affected employee from the General Account. Mr. Greaves seconded the motion.  
Roll call of votes: 5 YES 0 NO Motion carried.  
Mrs. Iams made a motion to go back to the CDL Policy on drug testing. Motion died for lack of a second. It was suggested that there be safety meetings every month.
- T. Industrial water rate: John Foris suggested \$45/mo base rate and \$15/1000 gals. We will leave the rate as commercial rate until a later date.
- U. Tunnel Ridge water meter: Tunnel Ridge has made the meter is inaccessible. Mr. Greaves made a motion to bill Tunnel Ridge \$150 a day from the last bill to now. Mr. Teagarden seconded the motion. Mr. Shingle wants a letter sent to Tunnel Ridge letting them know that conditions are unacceptable and need to be changed. (A couple of days after the meeting, we were able to get the reading and billed them accordingly. 10 months @\$28/month and 4,502,590 gallons @\$8/1,000 gal = \$36,300.72 due.)  
Roll call of votes: 5 YES 0 NO Motion carried.

**7. EXECUTIVE SESSION**

Mr. Teagarden made a motion to go into executive session. Mr. Shingle seconded the motion.

Roll call of votes: 5 YES 1 NO – Mrs. Iams Motion carried. Went to executive session at 9:03PM

**8. REPORT FROM EXECUTIVE SESSION**

Returned back from executive session at 9:28pm. Personnel issues were discussed.

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9. **ADDITIONS TO THE AGENDA**

- A. Mr. Teagarden made a motion to authorize the Solicitor to negotiate with the Road Department Union pursuant to the terms set forth in the email that was sent September 16, 2019 and the terms set forth in the executive session. Mrs. Iams seconded the motion.

*Roll call of votes:* 3 YES 2 NO – Mr. Shingle & Mrs. Croft Motion carried.

- B. Mr. Shingle had a phone call from CAPRI. We have two seats available at their meetings and asked for volunteers. Mr. Shingle and Mrs. Croft will go to the meeting Thursday, September 19 at 6:30pm at the Newton Building. Also noted that the CABA meeting is on September 17 at 8am. Mrs. Croft will be our representative. Mr. Teagarden made a motion to let Capri know that we are interested in the beginning stages of the plan.

10. **PUBLIC COMMENT:**

- A. Frank Archambault commented on the good job the Board of Supervisors did tonight.  
B. Mr. Shingle would like to pay the water bill for this building out of the General Account to help out the Water/Sewer Account.  
C. Mr. Teagarden asked about a paranormal group doing a study here.

11. **ADJOURNMENT:**

Mr. Shingle made a motion to suspend the meeting until September 25, 2019 at 6pm for a SALDO workshop and any other business that comes before the Board. Mr. Greaves seconded the motion.

*Roll call of votes:* 3 YES 2 NO – Mr. Teagarden and Mrs. Iams Motion carried.

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Sharon J Balach  
Secretary/Treasurer