

**Donegal Township**  
**Monday, July 30, 2018**

**Supervisors Monthly Meeting Minutes**

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Donegal Municipal Building – Meeting Room  
34 N. Liberty Street  
West Alexander, PA 15376

Chairman Edward Shingle called the meeting to order @ 7:00 pm followed by the Pledge of Allegiance, announcement of meeting being recorded and roll call. Present were Supervisors Edward Shingle Jr., Michael Smith, Tammi Iams, Kathleen Croft, Douglas Teagarden and Solicitor Chris Furman.

**PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY:**

Charlie Coffield, Main Street - Raised concern about rent increase at Township building and raised concern about solicitors job being about making money doing litigations.

Bob Fisher - Raised concern about Road Crew grievances.

Kelly Grimes, Highland Ave. - Raised concern about renting out maintenance garage and also supervisors knowledge about Act 13.

Tammy Malson, West Alexander Loop - Asked if Washington County was contacted about grant money given for building that is being considered for renting. Nathan has not returned the townships call.

Bus McAdoo, Waynesburg Road - Asked questions about maintenance garage.

Betty Shingle, Lake Road - Raised concern about the township always needing solicitor and concern that grievance information should be kept out of public comment.

**APPROVAL OF MINUTES:**

Mr. Smith motioned to approve the minutes as being true and correct as presented for the June 25, 2018 Supervisors Meeting. Mr. Teagarden seconded the motion.

Roll Call of Votes: 5 YES 0 NO 0 ABSENT

Mr. Teagarden motioned to approve the minutes as being true and correct as presented for the July 10, 2018 Special Advertised Supervisors Meeting. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO 0 ABSENT

Mr. Smith motioned to approve the minutes as being true and correct as presented for the July 16, 2018 Special Advertised Supervisors Meeting. Mr. Shingle seconded the motion.

Roll Call of Votes: 4 YES 0 NO 0 ABSENT 1 ABSTAINED - Douglas Teagarden was not present because he works a regular job at 8am in the morning.

**FINANCIAL BUSINESS:**

Mrs. Iams motioned to approve the Treasurer's Report excluding the clothing allowance check from the list dated June 26, 2018 thru July 30, 2018. Mrs. Croft seconded the motion.

Roll Call of Votes: 5 YES 0 NO 0 ABSENT

Mr. Smith motioned to pay monthly bills listed on bill report dated June 26, 2018 thru July 30, 2018. Mr. Teagarden seconded the motion.

Roll Call of Votes: 5 YES 0 NO 0 ABSENT

**DEPARTMENT REPORTS:**

Code Enforcement - Monthly report for June was presented in which 2 letters were sent out for violations and all came into compliance. All previous violations have been resolved.

Engineer - No Report

Fire Department - Monthly report for June was given by Eric Graham and a donation from the Township to the Fire Department of \$20,000.00 was requested.

Mr. Teagarden motioned to give \$25,000.00 from Act 13 to each West Alexander & Claysville Volunteer Fire Department and revisit at the end of summer after projects are wrapping up. Motion dies for the lack of a second.

Fire Marshal - No Report

Office & Water - The new gateways have been installed and are sending alerts to John Foris.

Parks and Rec - Monthly report was given and they are promoting the fitness center throughout the community.

Police Department - Report for June was given by Chief Yancosek. Mr. Teagarden requested that the police cars be kept in Donegal Township.

Road Department - The monthly report was given by Mr. Shingle. It was stated that the Old National Pike slip has been repaired and it will need asphalted once it settles. Grimes road is not open based on engineers advise. Cutting back brush and trees from roads continues and dragging of dirt and gravel roads continues. Southwest is currently working on Main Road, and a proposal was received from Midland for Ealy road and the slip on Ealy will be the next slip to be worked on then Shaler.

Solicitor - No Report

**OLD BUSINESS:**

Previously Tabled Item: Lease Agreements for Township Building Rentals - No Action

Previously Tabled Item: TP Automation, LLC--UV Intensity--Effluent DO Logging, PH Logging & Sludge Wasting Pond

Mrs. Croft motioned to lift the TP Automation, LLC--UV Intensity--Effluent DO Logging, PH Logging & Sludge Wasting Pond off the table. Mr. Smith seconded the motion. Roll Call of Votes: 5 YES 0 NO

Mr. Shingle motioned to advertise for bids for upgrading the sewage plant with the automated logging equipment project. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Previously Tabled Item: Occupancy Ordinance - EIT law changes

Mrs. Iams motioned to lift the Occupancy Ordinance - EIT law changes off the table. Mr. Shingle seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Mrs. Iams motioned to remove Occupancy Ordinance - EIT law changes off agenda until further research can be done and brought back to the board. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Previously Tabled Item: Create a subcommittee consisting of Chief Graham, Chief Yancosek & Steve Shultz to evaluate the parking situation on in West Alexander & then direct road crew to erect state approved no parking signs & paint the curbs yellow. - No Action

Previously Tabled Item: Rent increase for the building - No Action

Previously Tabled Item: redo workweek to reflect the contract and build in an extra week - No Action

**NEW BUSINESS:**

Heavy Hauling Permit for Valley View Logging on Cunningham and Hicks:

Mrs. Croft motioned to approve Heavy Hauling Permit for Valley View Logging on Cunningham and Hicks Roads. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Water Meter Reader:

Mr. Teagarden motioned to require monthly meter readings on all meters. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Mrs. Iams motioned to table hiring a water meter reader. Mr. Shingle seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Return Rosscapes heavy hauling money minus twp costs and road bond:

Mr. Teagarden motioned to return Rosscapes heavy hauling money minus township costs and return road bond. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Midland Asphalt:

Mr. Shingle motioned to accept the proposal from Midland Asphalt with the township providing the stone subject to the written agreement and reviewed by solicitor. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Approve Holding Tank Agreement for West Alex Agricultural Association:

Mrs. Iams motioned to Approve Holding Tank Agreement for West Alex Agricultural Association. Mrs. Croft seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Heavy Hauling Permit for Valley View Logging for Backbone Road:

Mr. Teagarden motioned to approve heavy hauling permit for Valley View Logging for Backbone Road following the procedure we have in place for video taping. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Pay permitting fees \$8,549.88 for Jansen Road out of Act 13:

Mr. Teagarden motioned to pay from Act 13 permitting fees of \$8,549.88 for Jansen Road.

Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

1 Cellular gateway for notification of problems at pump station \$670.00:

Mr. Teagarden motioned to purchase one (1) cellular gateway for tunnel street pump station. Mrs. Iams seconded the motion.

Roll Call of Votes: 5 YES 0 NO

**EXECUTIVE SESSION:**

Mr. Smith motioned to enter into executive session @ 8:10 pm for personnel purposes.

Mrs. Iams seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Return from Executive Session @ 9:30 pm, Mr. Shingle called meeting to back to order and stated that only personnel items were discussed.

MOU for Road Crew Contract-Clothing allowance:

Mr. Smith motioned to ratify the MOU for Road Crew Contract clothing allowance.

Mrs. Croft seconded the motion.

Roll Call of Votes: 5 YES 0 NO

Mr. Smith motioned to pay ck #71624 to William Riggle. Mrs. Croft seconded the motion.

Roll Call of Votes: 4 YES 1 NO - Douglas Teagarden

Mr. Shingle motioned to pay clothing allowance as recurring bill when received and ratified by voted on at monthly meeting with bill list. Mr. Smith seconded the motion.

Roll Call of Votes: 5 YES 0 NO

**ADDITIONS TO AGENDA:**

Mr. Teagarden asked about the water fill station and if it was working properly. Also stated he was not opposed to paying Mr. Riggle he was opposed as to how it was calculated. Also asked for copies of police comp hours, it was stated that at this time the township is in contract negotiations with police and the supervisors were notified of this bargaining on April 11, 2018 by way of letters sent and placed in supervisor township mailboxes by Mr. Ed Schell, President of the Donegal Township Police Association. Also Mr. Teagarden asked about his right to know appeal for security video, police are waiting on PA Office of Open Records as the township was not notified of the appeal.

**PUBLIC COMMENTS:**

Kathy Gilmore, Backbone Road - raised questions about clearances for Parks and Rec members. Raised concern if township was taking Ealy road to litigation? Asked if the audit has been started. Questioned about office trailers on gas well sites and raised concern about the number of office trailers within the township and getting them on the tax roll if they are now permanent. Raised concerned about occupancy landlord ordinance and renters not paying wage tax and per capita tax.

Jeri Zwicker, Delashawn Road - Made comment about calling and questing Washington County Tax Assessment Office for the office trailers on her property and was informed by them that the County does not assess office trailers. Mrs. Zwicker also stated that she has checked all companies on her property to verify that they are paying all required taxes for their employees that work in Donegal Township with Keystone Collections.

JD Martin, Lake Road - Raised concern about why his questions to Supervisor Teagarden are not answered.

Scott Gray, Main Street - Raised concern about the street sweeper not sweeping the section of Main Street that is owned by the state and also concern about township giving donation to WAFD.

Kelley Grimes, Highland Avenue - Raised concern about the fee at the water fill station.

Betty Shingle, Lake Road - Raised concern about public rehashing the same things at each meeting.

Charlie Coffield, Main Street - Raised concern about the plans for the township building according to future rent increases. Also raised concern about Parks and Recs taking over the building and asked if gas companies were approached about donating money for building.

**ADJOURNMENT:**

Mrs Iams motioned to adjourn the meeting @ 10:10 PM. Mr. Teagarden seconded the motion.

Roll Call of Votes: 4 YES 1 NO - Edward Shingle



Tammi M. Iams  
Board Secretary

Next meeting date August 27, 2018