

Donegal Township
Monday, July 15, 2019
Board Meeting Minutes

Donegal Township Municipal Building – Meeting Room
24 N. Liberty Street
West Alexander, PA 15376

Supervisor Ed Shingle called the meeting to order at 7:04pm, followed by the Pledge of Allegiance and an announcement that the meeting was being recorded.

Announcement of meetings:

None

Roll call:

Present were Supervisors Edward Shingle Jr., Tom Greaves, Kathleen Croft, Douglas Teagarden, Tammi Iams, Secretary Sharon Balach and Solicitor John Hofrichter.

1. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

Kathy Prescott asked about different bills being presented.

Pam Kinsky commented on the great job the road guys did on Klages Road.

Mary Fiddler would like the easel moved from in front of the flag.

Rick Fiddler would like to see the flag hanging above the front doors straightened out.

2. APPROVAL OF MINUTES

Mrs. Croft made a motion to approve the minutes as being true and correct as presented for the Board of Supervisor's Meeting held on June 17, 2019. Mr. Greaves seconded the motion.

Roll call of votes: 4 YES 1 NO – Mrs. Iams Motion carried.

3. FINANCIAL BUSINESS

A. Mr. Greaves made a motion to accept the Treasurer's reports dated May 21, 2019 through June 17, 2019 and June 18, 2019 through July 15. Mrs. Croft seconded the motion.

Roll call of votes: 4 YES 1 NO – Mrs. Iams Motion carried.

B. Mrs. Croft made a motion to pay bills. Mr. Greaves seconded the motion.

Roll call of votes: 3 YES 2 NO – Mr. Teagarden and Mrs. Iams Motion carried.

4. DEPARTMENT REPORTS

A. Code Enforcement: Chief Yancosek stated there was documentation of burning ordinance violation, soliciting without a permit and property on Main Street.

B. Engineer: No report.

C. Fire Department: Eric Graham reported for the month of June there 36 calls.

D. Fire Marshall: No report.

E. Office:

F. Water/sewage: Mrs. Croft reported that John Foris is finishing up the rake improvements. There is a possible leak that he is keeping an eye on.

G. Parks & Rec: No report.

H. Police Department: Chief Yancosek gave a report for the month of June that there were 123 calls for service. Officer Camerson will begin training this week for the weights & measures and will finish this week. The scales should be done this week. Penn Dot is trying to make the signs permanent on Route 40 and is going to make Interstate 70 permanent. Chief also reminded the Board that he is down an officer.

I. Road Department: Mr. Greaves reported that the grader is now up and running along with the bush hog that had new driveshafts put on.

Donegal Township
Monday, July 15, 2019
Board Meeting Minutes

J. Solicitor: Mr. Hofrichter reported that he was hired for a short term and time is up.

5. OLD BUSINESS

- A. West Penn Power LED street Lighting Agreement: Mr. Shingle made a motion to lift the agreement off the table. Mrs. Croft seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
Mr. Shingle made a motion to sign the agreement and get it sent in. Mrs. Iams seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- B. Huston Security Systems for cameras at the garage: Tabled.
- C. Verizon Occupancy Permit: Mr. Shingle made a motion to lift it off the table. Mr. Teagarden seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
Mr. Shingle made a motion to grant the easement with 2 addendums – wires need to be at least 3 feet deep and Verizon must notify us of the starting date and time to allow an inspection. Mr. Greaves seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- D. Harshman Group Code Enforcement: Tabled.
- E. West Penn Power Easement: Mrs. Iams made a motion to lift it off the table. Mr. Teagarden seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
Mr. Teagarden made a motion to grant the easement as presented. Mrs. Iams seconded the motion. Mrs. Iams withdrew her second (she is employed by Tredd Barton). Mr. Shingle seconded the motion.
Roll call of votes: 3 YES 1 NO – Mrs. Croft 1 ABSTAIN - Mrs. Iams Motion carried.
- F. Paying the tax collector: Tabled until we receive a response from DCED.

6. NEW BUSINESS

- A. Award Klages Road Bid: Mr. Teagarden made a motion to award the bid to APEX. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- B. Daniel Shriver payment -grader parts and labor -\$850 approval: Mr. Teagarden made a motion to approve payment. Mrs. Croft seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- C. Knight's Farm Supply payment -mower parts -\$1,638.35 approval: Mr. Greaves made a motion to approve payment. Mrs. Croft seconded the motion.
Roll call of votes: 4 YES 1 NO – Mr. Teagarden Motion carried.
- D. Repair the scales for the police department -approximately \$600: Mr. Greaves made a motion to pay the bill when we receive it. Mr. Shingle seconded the motion.
Roll call of votes: 3 YES 2 NO – Mr. Teagarden and Mrs. Iams Motion carried.
- E. 2019-2020 Winter Municipal Snow Removal Agreement: Mr. Teagarden made a motion to approve the agreement. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- F. Kathleen Miller appointment to Parks-n-rec: Mr. Teagarden made a motion to appoint. Mrs. Iams seconded. Mr. Teagarden amended his motion to appoint only if there is a seat open. Mrs. Iams seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- G. Christopher Zemalkowski resignation: Mr. Teagarden made a motion to accept the resignation. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.

Donegal Township
Monday, July 15, 2019
Board Meeting Minutes

- H. Fire Department donations: Mr. Teagarden made a motion to donate \$25,000 to both West Alexander Fire Department and Claysville Fire Department to be paid out of ACT 13. Mrs. Iams seconded the motion.
Roll call of votes: 4 YES 1 NO – Mr. Shingle Motion carried.
- I. Mr. Greaves made a motion to replace the culvert on Greaves Road (Herb Bolosky) that was taken out years ago by the Township. Mrs. Croft seconded the motion.
Roll call of votes: 4 YES 1 NO – Mrs. Iams Motion carried.
- J. Mrs. Croft made a motion to hire a part-time police officer. Mr. Teagarden seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- K. Mrs. Iams made a motion to hire a second part time police officer. Mr. Teagarden seconded the motion.
Roll call of votes: 4 YES 1 NO – Mr. Shingle Motion carried.
- L. Mrs. Croft made a motion to hire Mr. Hofrichter as our solicitor. Mr. Shingle seconded the motion.
Roll call of votes: 3 YES 2 NO – Mr. Teagarden and Mrs. Iams Motion carried.
- M. Mr. Shingle made a motion to have Steve Shultz and Mr. Greaves to look at applications and hire a part-time, seasonal road department employee. Motion died for lack of a second. Mr. Teagarden made a motion to look at applications and hire a part-time, seasonal, temporary and no benefits road department employee at \$12.50/hr. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.

7. EXECUTIVE SESSION

Mr. Teagarden made a motion to go into executive session. Mrs. Croft seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried. Went to executive session at 8:34pm

8. REPORT FROM EXECUTIVE SESSION

Returned back from executive session at 10:21pm where litigation was discussed.

9. ADDITIONS TO THE AGENDA

- A. Mr. Teagarden made a motion to agree to the MOU as proposed between the Operating Engineers and Donegal Township as written. Mrs. Iams seconded the motion.
Roll call of votes: 3 YES 2 NO – Mrs. Croft & Mr. Shingle Motion carried.
- B. Mr. Teagarden made a motion that any employees on payroll not currently working be given the opportunity to return to work. Mr. Shingle seconded the motion.
Roll call of votes: 2 YES 3 NO – Mr. Shingle, Mr. Greaves and Mrs. Croft Motion denied.
- C. Mr. Teagarden made a motion to re-advertise the bid for equipment since we didn't receive any bids the first time. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- D. Mr. Shingle made a motion to up the spending cap for each department head to \$2,500. Mrs. Croft seconded the motion.
Roll call of votes: 3 YES 2 NO – Mrs. Iams and Mr. Teagarden Motion carried.
- E. Mr. Shingle made a motion to rescind Resolution 2019-2. Mrs. Croft seconded the motion.
Roll call of votes: 2 YES 3 NO – Mr. Teagarden, Mrs. Iams and Mr. Greaves Motion denied.
- F. Mr. Shingle made a motion to do away with the camera in the main office. Mrs. Croft seconded the motion.
Roll call of votes: 3 YES 2 NO – Mr. Teagarden & Mrs. Iams Motion carried.
- G. Mr. Teagarden made a motion to do away with all camera systems in the building. Mrs. Iams seconded the motion.
Roll call of votes: 2 YES 3 NO – Mr. Shingle, Mr. Greaves and Mrs. Croft Motion denied.

Donegal Township
Monday, July 15, 2019
Board Meeting Minutes

H. Mr. Teagarden made a motion to direct the Solicitor to work with the Operating Engineers and attempt to resolve the comp time issue that is currently before the Court of Common Pleas in Washington County. Mrs. Iams seconded the motion.

Roll call of votes: 3 YES 2 NO – Mr. Shingle and Mrs. Croft Motion carried.

10. **PUBLIC COMMENT**

A. Betty Shingle asked about which cameras are going to remain on or off.

B. Tamera Martin asked about who will do the employees jobs that are currently off work.

11. **ADJOURNMENT:**

Mr. Teagarden made a motion to adjourn at 11:50pm. Mr. Greaves seconded the motion.

Roll call of votes: 4 YES 1 NO – Mrs. Iams Motion carried.

Sharon J Balach
Secretary/Treasurer