

Donegal Township
Monday, August 19, 2019
Board Meeting Minutes

Donegal Township Municipal Building – Meeting Room
24 N. Liberty Street
West Alexander, PA 15376

Supervisor Ed Shingle called the meeting to order at 7:01PM, followed by the Pledge of Allegiance and an announcement that the meeting was being recorded.

Roll call:

Present were Supervisors Edward Shingle Jr., Tom Greaves, Kathleen Croft, Douglas Teagarden, Tammi Iams, Secretary Sharon Balach and Solicitor John Hofrichter.

The Board of Supervisors received bids for equipment for tar & chipping. Suit Kote was the only bid received at \$45,040. Mr. Teagarden made a motion to award the bid to Suit Kote contingent on a letter approval for an extension. Mr. Shingle seconded the motion.

Roll call of votes: 5 YES 0 NO Motion carried

Announcement of meetings:

None

1. **PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY**

Presentation: Rita Melvin (Capri), Rick Newton (CABA) and Rich Cleveland (CT Consultants) Revitalization planning. Would like Donegal Township to participate.

2. **APPROVAL OF MINUTES**

Mrs. Croft made a motion to approve the minutes as being true and correct as presented for the Board Meeting held on July 15, 2019. Mr. Greaves seconded the motion. Mr. Teagarden would like to note that changes that were not made in the July minutes be added to these minutes to say that 'Mr. Shingle wanted the cameras shut down to eliminate the right to know's' (9F). Mrs. Iams would like to add to these minutes that she 'works for the applicant' and not that 'she is employed for Tredd Barton' (5E).

Roll call of votes: 3 YES 2 NO – Mr. Teagarden & Mrs. Iams Motion carried.

3. **FINANCIAL BUSINESS**

A. Mrs. Croft made a motion to accept the Treasurer's report dated July 16, 2019 through August 19, 2019. Mr. Shingle seconded the motion.

Roll call of votes: 4 YES 1 NO – Mrs. Iams Motion carried.

B. Mrs. Croft made a motion to pay bills. Mr. Greaves seconded the motion.

Roll call of votes: 3 YES 2 NO – Mrs. Iams & Mr. Teagarden Motion carried.

4. **DEPARTMENT REPORTS**

A. Code Enforcement: Chief Yancosek stated that several issues were addressed.

a. David Williams (old National): He has built a wall in the right of way of the road with a building to follow. Work has stopped until the right of way issue is addressed and resolved.

b. Weight limit study: It expires in 2020. Asked for permission to go to the engineer to get started on.

c. 15 mph signs on Highland Avenue: Either do a traffic study to lower the speed limit or remove the 15 mph signs and post the appropriate 25 mph signs.

Mr. Shingle made a motion to give Chief Yancosek permission to have the engineers do the weight limit study. Mr. Teagarden seconded the motion.

Roll call of votes: 5 YES NO Motion carried.

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Mrs. Iams made a motion to put the 25 mph signs on Highland Avenue. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.

- B. Engineer: No Report.
- a. Bridge on Buck Run Road - \$1,600 for a study. Mr. Teagarden made a motion to table until we find out if it is ours. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- b. Pogue Road Bids: 2 bids received, one for \$118,900 and one for \$117,518. Mr. Teagarden made a motion to reject the bids on pending regularity. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- C. Fire Department: Eric Graham reported for the month of July there were 36 calls for service.
- D. Fire Marshall: No report.
- E. Office: Mr. Shingle reported everything is going alright.
- F. Water/sewage: Mrs. Croft reported that everything is good. There was a problem at the bulk water station that John Foris has taken care of.
- G. Parks & Rec: Jackie Peklinski reported that they had a \$98 deposit. There are 2 board positions open. Kathleen Miller has shown interest in a position. There is still one open position.
- H. Police Department: Chief Yancosek gave a report for the month of July that there were 115 calls for service. Jack Camerson completed weights & measures training and is now certified. The scales are back from Harrisburg and are being used. Tunnel Ridge is going to start mining again in September and there is concern about traffic during the fair. There were concerns of how to notify the public. Parks-n-Rec Committee volunteered to go door to door and hand out flyers. Brittan Laird is our new policeman. He has started training.
- I. Road Department: Mr. Greaves commended the Board of Supervisors for their good work since being voted in. Mr. Greaves reported that the Road Dept. hired a new part-time employee. The bush hog is fixed. Tunnel Ridge is blacktopping Waynesburg Road and tarred and chipped Greaves Road and Ebbert Road. The grader is working good. We need to upgrade a dump truck and the grader (next spring). Mrs. Iams suggested Municibid or a Government auction site. Bus McAdoo asked about berming Waynesburg Road. Mr. Greaves will look into it. Kathy Prescott asked about Steve Schultz.
- J. Solicitor: Mr. Hofrichter reported he worked with Chief Yancosek on the Williams case. He has negotiated with Mr. Bloom on the comp time issue pending in Common Pleas Court.

5. OLD BUSINESS

- A. Huston Security Systems for cameras at the garage: Mr. Shingle made a motion to take this off the table. Mr. Teagarden seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
Mr. Shingle made a motion to forget it. Mr. Teagarden seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- B. Harshman Group Code Enforcement: Mr. Teagarden made a motion to take it off the table. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
Mr. Teagarden made a motion to forget it. Mr. Shingle seconded the motion.
Roll call of votes: 5 YES 0 NO Motion carried.
- C. Paying Tax Collector for Tax Certifications: Left on the table.

6. NEW BUSINESS

- A. Capri – Rita Melvin: Done at the beginning of the meeting.
- B. Clean-up Our County, Inc Donation: Fern Sibert talked about cleaning garbage off the interstate and her plans to keep on doing it. She would appreciate any donations.
- C. Woelke Subdivision: Possible subdivision.

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- D. Hire a third party to handle insurance deductibles and co-pay differences: Mrs. Iams stated that the road department union has a company and that our insurance company has a company also but we need prices. Office will follow up
- E. Valley View Logging – Bond .08 miles – Shaler Road: On hold.
- F. 2020 Census Training September 6 @ 10am at Washington County Fairgrounds: No takers.
- G. Miller Subdivision available to look at in the office: FYI. Will discuss at the next meeting.

7. EXECUTIVE SESSION

Mr. Teagarden made a motion to go into executive session. Mr. Shingle seconded the motion.

Roll call of votes: 5 YES 1 NO – Mrs. Iams Motion carried. Went to executive session at 9:01PM

8. REPORT FROM EXECUTIVE SESSION

Returned back from executive session at 9:36pm. Personnel issues were discussed.

9. ADDITIONS TO THE AGENDA

- A. Mr. Teagarden made a motion to direct the Solicitor to continue to work with the Road Department Union resolve the grievance regarding comp time. Mrs. Iams seconded the motion.
Roll call of votes: 4 YES 1 NO – Mr. Shingle Motion carried.
- B. Mr. Teagarden made a motion to notify the affected employee to resolve grievance filed for health care coverage and have Mr. Shingle to meet with the Union and resolve. Mrs. Iams seconded the motion.
Roll call of votes: 3 YES 2 NO – Mr. Shingle and Mrs. Croft Motion carried.
- C. Due to the office running smoothly since March by the Township Secretary, Mr. Shingle made a motion to eliminate the assistant Secretary/Treasurer position currently being held by Ms. Wood. Ms. Wood will be permanently laid off and possibly be eligible to receive unemployment. Mr. Greaves seconded the motion.
Roll call of votes: 3YES 2 NO – Mr. Teagarden and Mrs. Iams Motion carried.
- D. Mr. Shingle would like to bring in a financial consultant. We will call and get quotes.
- E. Mr. Shingle asked about the police contract. Mr. Teagarden replied that he was waiting for numbers from the Police Department.
- F. Mr. Teagarden asked about the visually impaired signs, sealing the parking lot, street signs and ditching roads.
- G. Mrs. Iams asked about the roof on the Road Department building that is leaking.

10. PUBLIC COMMENT:

- A. Bus McAdoo commented on the culvert pipe for Herb Bolosky and cutting weeds on the end of Railroad Street and cutting hedges on Church Street.
- B. Tammy Martin commented on the insurance opt-out and mold at the maintenance building.
- C. Kathleen Gilmore questioned the charge about the car add ons, the Harshman bill, Waste Management bill and adjusting Quickbooks.
- D. Chief Yancosek updated the Board on the police vehicles.

11. ADJOURNMENT:

Mr. Teagarden made a motion to adjourn at 10:50pm. Mr. Shingle seconded the motion.

Roll call of votes: 5 YES 0 NO Motion carried.

Sharon J Balach
Secretary/Treasurer